



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website Website
Erzurum Technical University	TR ERZURUM02	Institutional: Prof.Dr. Murat Demir AYDIN (Institutional Erasmus Coordinator) E-mail: erasmus@erzurum.edu.tr Adress: Çat Yolu Üzeri 4. Km Yakutiye/Erzurum, TURKEY 2500 Phone: +90 442 281 25 27	www.erzurum.edu.tr erasmus.erzurum.edu.tr http://form.erzurum.edu.tr/tyyc
Warsaw University of Technology (WUT) /Politechnika Warszawska Faculty of Automotive and Construction Machinery Eng.	PL WARSZAW02	Andrzej Selenta Ph.D. Coordinator for International Relations Faculty of Automotive and Construction Machinery Eng. ul. Narbutta 84; PL 02-524 Warszawa Tel.nr: +48 (22) 234 84 99 Fax nr: +48 (22) 849 03 06 e-mail: Andrzej.Selenta@simr.pw.edu.pl	http://www.pw.edu.pl/ (WUT) http://www.simr.pw.edu.pl/ course catalogue: in Polish: https://ects.coi.pw.edu.pl/me nu2/programy in English: https://www.cwm.pw.edu.pl/StudiesInEnglish.pdf

		Administrative coordinator Agnieszka Bursztynska ERASMUS Coordinator Centre for International Cooperation Warsaw University of Technology Administration Building 00-668 Warsaw, Noakowskiego 18/20 tel: +48 (22) 234 51 15, email: abursztynska@cwm.pw.edu.pl	
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B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
					[total number of months of the study periods or average duration*]	
TR ERZURUM 02	PL WARSZA WA02	521	Mechanical Engineering	1 st & 2 nd	3 (3 x 10)	
PL WARSZA WA02	TR ERZURUM 02	521	Mechanical Engineering	1 st & 2 nd	3 (3 x 10)	

FROM	TO	Subject	Subject	Number of staff mobility periods
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[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	area code * [ISCED]	area name *	Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR ERZURUM 02	PL WARSZAW A02	521	Mechanical Engineering	1x1 week	
PL WARSZAW A02	TR ERZURUM 02	521	Mechanical Engineering	1x1 week	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹ Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ERZURUM02		Turkish	English	B1(EN)	B2(EN)
PL WARSZAWA02		Polish	English	B2 Polish or B1 WARSZAW02 English Exchange students who only undertake project work might be permitted to write their report in English. Whether they are permitted to	Although the language of instruction is generally Polish, for the Teaching Staff Mobility the language of instruction might also be a C1 – C2 level of English.

				do so should be clarified with their supervising professor at WUT before their arrival in Warszawa	
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For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

TR ERZURUM02: No Special Additional Requirements

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ERZURUM02	15 th July	15 th December
PL WARSZAWA02	31.05	30.11

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

Any unilateral or bilateral decision to discontinue or modify the exchanges will be notified to the other party by 1 September 20XX and it will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

TR ERZURUM02:

<http://erasmus.erzurum.edu.tr/Menu/10957/course-catalogue-and-grading>

and <http://form.erzurum.edu.tr/tyyc>

Grading System in use at Warsaw University of Technology (WUT)				
5	bardzo dobry	very good	outstanding performance	A
4,5	ponad dobry	more than good	above the average standard	B
4	dobry	good	generally sound work with notable errors	C
3,5	dość dobry	sufficiently good	fair but with significant shortcomings	D
3	dostateczny	passing	performance meets the minimum criteria	E
2	niedostateczny	failure	further work is required	F
Please note that according to the European Grading Scale 2 (F) requires considerable further work before the credit can be awarded and is meant to be advice for the re-evaluation of the student's project. Please take into account that in Poland the decimal comma is used instead of the decimal point.				
ECTS Credits				
total workload	= 210 credits (bachelor) + 90 credits (master)			
workload per semester	= 30 credits			
1 credit	= 30 hours workload (one teaching hour = 45 min.)			

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ERZURUM02	erasmus@erzurum.edu.tr +90 442 281 25 27	http://www.konsolosluk.gov.tr/tr/en/start.aspx
PL WARSZAWA02	Dominika Zinczuk . international@simr.pw.edu.pl	

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ERZURUM02	erasmus@erzurum.edu.tr +90 442 281 25 27	http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749
PL WARSZAWA02	Remains the responsibility of the staff member/student	

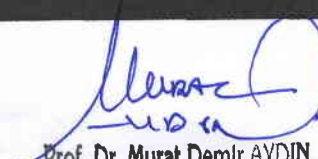

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ERZURUM02	Mr. Eren ÖZBEK erasmus@erzurum.edu.tr +90 442 281 25 27	http://www.erzurum.edu.tr/Content/Yuklemeler/DosyaGenel/Dosya11408.pdf
PL WARSZAWA02	Dominika Zinzuk. international@simr.pw.edu.pl	https://kwaterunek.sspw.pl/?lang

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
TR ERZURUM02	Prof. Dr. Murat Demir AYDIN <i>Head of International Relations Office and Institutional Erasmus Coordinator</i>	02.05.2016	 Prof. Dr. Murat Demir AYDIN Head of International Office. ETI
PL WARSZAWA02	Prof. St. Radkowski Dean of the Faculty of Automotive and Construction Machinery Eng.	26/04/2016	DZIEKAN Wydziału Samochodów i Maszyn Roboczych  prof. dr hab. inż. Stanisław Radkowski

²Scanned signatures are accepted